

Borrower's Basic Fact Sheet- for Medium Enterprises

Prescribed Under General Regulation SME R-2

(TO BE COMPLETED IN CAPITAL LETTERS OR TYPEWRITTEN)

Date of Request. _____

1. BORROWER'S PROFILE:

Name										Address																			
Phone #					Fax #					E-mail Address																			
Office					Res.																								
National Identity Card #										National Tax #					Sales Tax #														
Import Registration #					Export Registration #					Date of:																			
										Establishment					Opening of A/c.														

2. DETAILS OF DIRECTORS/OWNERS/PARTNERS:

Name										Address																			
Phone #					Fax #					E-mail Address																			
Office					Res.																								
National Identity Card #										National Tax #																			
Share-holding					Amount					% of Share-holding																			

Name										Address																			
Phone #					Fax #					E-mail Address																			
Office					Res.																								
National Identity Card #										National Tax #																			
Share-holding					Amount					% of Share-holding																			

Name										Address																			
Phone #					Fax #					E-mail Address																			
Office					Res.																								
National Identity Card #										National Tax #																			
Share-holding					Amount					% of Share-holding																			

Name										Address																			
Phone #										Fax #					E-mail Address														
Office					Res.																								
National Identity Card #										National Tax #																			
Share-holding					Amount										% of Share-holding														

3. MANAGEMENT:

A) EXECUTIVE DIRECTORS/PARTNERS:

Name	Address	NIC #	Phone #
1.			
2.			

B) NON-EXECUTIVE DIRECTORS/PARTNERS:

Name	Address	NIC #	Phone #
1.			
2.			

4. CORPORATE STATUS:

Sole Proprietorship	Partnership	Public/Private Limited Company

5. NATURE OF BUSINESS:

Industrial	Commercial	Agricultural	Services	Any other

6. REQUESTED LIMITS:

	Amount	Tenor
Fund Based		
Non-Fund Based		

7. BUSINESS HANDLED/EFFECTED WITH ALL FINANCIAL INSTITUTIONS DURING THE LAST ACCOUNTING YEAR:

Imports	Exports	Remittances effected (if any)

8. EXISTING LIMITS AND STATUS:

	Amount	Expiry Date	Status	
			Regular	Amount Overdue (if any)
Fund Based				
Non-Fund Based				

9. ANY WRITE-OFF, RESCHEDULING/ RESTRUCTURING AVAILED DURING THE LAST THREE YEARS:

Name of Financial Institution	Amount during 1 st Year		Amount during 2 nd Year		Amount during 3 rd Year	
	Write-off	Rescheduled/ Restructured	Write-off	Rescheduled/ Restructured	Write-off	Rescheduled/ Restructured

10. DETAILS OF PRIME SECURITIES MORTGAGED/ PLEDGED:

A) AGAINST EXISTING FACILITIES:				
Name of Financial Institution	Nature of Security	Total Amount	Rank of Charge	Net Realisable Value
1.				
2.				
B) AGAINST REQUESTED/ FRESH/ ADDITIONAL FACILITIES:				
Name of Financial Institution	Nature of Security	Total Amount	Net Realisable Value	
1.				
2.				

11. DETAILS OF SECONDARY COLLATERAL MORTGAGED/ PLEDGED:

A) AGAINST EXISTING FACILITIES:				
Name of Financial Institution	Nature of Security	Total Amount	Rank of Charge	Net Realisable Value
1.				
2.				
B) AGAINST REQUESTED/ FRESH/ ADDITIONAL FACILITIES:				
Name of Financial Institution	Nature of Security	Total Amount	Net Realisable Value	
1.				
2.				

12. CREDIT RATING (WHERE APPLICABLE):

Name of Rating Agency	Rating

13. DETAILS OF ASSOCIATED CONCERNS (AS DEFINED IN COMPANIES ORDINANCE, 1984):

Name of Concern	Name of Directors	Share-holding	% of Total Share Capital

14. FACILITIES TO ASSOCIATED CONCERNS BY THE CONCERNED FI:

Name of Concern	Nature & Amount of Limit	Outstanding as on-----	Nature & Value of Securities	Overdues	Defaults

15. DETAILS OF PERSONAL GUARANTEES PROVIDED BY THE DIRECTORS/PARTNERS ETC. TO FIs TO SECURE CREDIT:

Names of the Guarantors	Institutions/persons to whom Guarantee given	Amount of Guarantee	Validity Period	NIC #	NTN	Net-worth

16. DIVIDEND DECLARED (AMOUNT) DURING THE LAST THREE YEARS:

During 1 st Year	During 2 nd Year	During 3 rd Year

17. SHARE PRICES OF THE BORROWING ENTITY:

Listed Company		Break-up Value of the Shares in case of Private Limited Company
Current Price	Preceding 12 Months Average	

18. NET-WORTH (PARTICULARS OF ASSETS OWNED IN THEIR OWN NAMES BY THE DIRECTORS/PARTNERS/PROPRIETORS):

Owner's Name	Particulars of Assets	Market value	Particulars of Liabilities

19. DETAILS OF ALL OVERDUES (IF OVER 90 DAYS):

Name of Financial Institution	Amount

20. Details of payment schedule if term loan sought.
21. Latest Audited Financial Statements as per requirements of Prudential Regulation-IV/ NBFIs Rule-7 to be submitted with the LAF (Loan Application Form).
22. Memorandum and Articles of Association, By-laws etc. to be submitted by the borrower along with the request.

I certify and undertake that the information furnished above is true to the best of my knowledge.

COUNTER SIGNED BY:

**AUTHORISED SIGNATURE & STAMP
(BANK/ NBFİ OFFICIAL)**

**CHIEF EXECUTIVE'S/ BORROWER'S
SIGNATURE & STAMP**